

# Baker Government Hostel

Maulana Azad College, Kolkata  
HOSTEL UNDERTAKING (2025)

## GENERAL INFORMATION

1. Name of the Student: \_\_\_\_\_
2. Class / Course: \_\_\_\_\_
3. Department: \_\_\_\_\_
4. Roll Number: \_\_\_\_\_
5. University Registration No.: \_\_\_\_\_
6. Academic Session: \_\_\_\_\_
7. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_
8. Student's Mobile No.: \_\_\_\_\_
9. Student's Email ID: \_\_\_\_\_

## PARENT/GUARDIAN DETAILS

1. Name of Parent / Legal Guardian: \_\_\_\_\_
2. Relation with Student: \_\_\_\_\_
3. Guardian's Phone No.: \_\_\_\_\_
4. Alternate Phone No. (Mandatory): \_\_\_\_\_
5. Guardian's Address (if different): \_\_\_\_\_

## STUDENT UNDERTAKING

I, \_\_\_\_\_, son of \_\_\_\_\_, admitted as a boarder of **Baker Government Hostel**, hereby solemnly affirm that I have read, understood, and agree to comply with **all hostel rules and regulations** of Maulana Azad College.

I voluntarily agree to the following:

### A. Discipline & Behaviour

- I will maintain good conduct, discipline, and respectful behaviour towards teachers, hostel authorities, staff, and fellow students.
- I understand that misbehaviour, abuse, or misconduct will result in strict disciplinary action, including **cancellation of hostel seat**.

### B. Attendance & Academic Requirements

- I will attend all classes regularly. If I am habitually absent, my hostel seat may be cancelled.
- If I **fail in any semester/year**, I understand that I am **ineligible** to stay in the hostel for the next term.
- I may be allowed only a **maximum of 7 days temporary stay** before exams, if approved.

### C. Anti-Drug Declaration

- I will not possess, consume, purchase, or distribute any intoxicated items or legally banned substance. If caught with such substances, I accept:

**(i) Immediate suspension, (ii) Permanent expulsion, (iii) Possible legal action**

- I will not shelter or protect anyone involved in such activities.

### D. Room Discipline & Hostel Property

- I will not shift or change rooms without written permission of the Superintendent.
- I will keep my room clean and allow inspections.
- I will not damage hostel property, write on walls, stick posters, or misuse facilities. I will compensate for any breakage or damage caused by me

### E. Electrical Appliances

I accept that the following are **Strictly Prohibited**:

- Electric heater, Induction cooker, Iron, Immersion rod, High-wattage appliances

### Penalties:

- First offence: ₹2,000, Second offence: ₹5,000, Third offence: **Cancellation of boardership**

### F. Timings & Movement

- I will enter the hostel before **11:00 PM** daily. I will be present for the **mandatory night roll call**.
- I will not remain absent overnight without written permission. Repeated violation will lead to cancellation of hostel seat.

### G. Health & Emergency

- I will inform the authorities in case of illness.
- In emergencies, I authorize the hostel authority to arrange immediate medical care.

### H. Notice Board & Compliance

- I will check the hostel notice board daily for instructions.
- I will follow all new or revised rules issued by the authorities.

### I. Final Authority Clause

I accept that the decision of the **Hostel Superintendent/Assistant Superintendent & Hostel Committee** regarding discipline, room allocation, or violation of rules is **final and binding**.

I declare that all information given by me is true and I agree to follow all hostel rules without exception.

**Student's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name (BLOCK letters):** \_\_\_\_\_

## GUARDIAN DECLARATION & UNDERTAKING

I, \_\_\_\_\_, parent/legal guardian of \_\_\_\_\_, hereby declare the following:

### A. Responsibility for Conduct

I take full responsibility for my ward's behaviour, character, and conduct inside and outside the hostel.

### B. Attendance & Academic Requirements

- I understand my ward must maintain regular class attendance.
- If my ward fails any semester, they will not receive regular hostel accommodation.
- Only short-term stay before exams may be permitted.

### C. Anti-Drug & Substance Abuse

- I understand and accept the hostel's **Zero-Tolerance Policy** on drugs, marijuana, alcohol, and intoxicants.
- If my ward violates this rule, I accept immediate expulsion and possible legal consequences.

### E. Behaviour & Respect

I agree that any disrespect or misbehaviour towards hostel staff or teachers by my ward is a punishable offence.

### F. Timings, Leave & Absence

I accept that gate closes at **11:00 PM**, and absence without permission is a violation.

### G. Illness & Emergency

I undertake to take my ward home or to a hospital if the hostel authority informs me that the student is unfit to stay. I also allow the hostel authority to arrange emergency treatment if necessary.

### H. Damage to Property

I agree to pay for any damages caused by my ward.

### I. Compliance & Final Authority

I accept that all decisions of the Hostel Superintendent/Assistant Superintendent & Hostel Committee are **final**.

### GUARDIAN SIGNATURE

Guardian's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name (BLOCK letters): \_\_\_\_\_